

**MARATHON COUNTY METROPOLITAN PLANNING COMMISSION**  
**Minutes**  
**August 13, 2019**

**Commissioners:** Robert Mielke, Tim Buttke, Dave Meurett (for Wickham), Steve Kunst (for Opall), Randy Fifrick (for Voll), Jeff Gates (for Jacobson), Jim Griesbach (for Robinson), Michael Wodalski (for Sparks), Gary Olsen (for Peterson)

**TAC Members:** Dave Mack, Andrew Lynch, Darryl Landeau

**Others Present:** Brenda Iczkowski, Melinda Osterberg

1. Call to Order

In the presence of a quorum, with the agenda being properly signed and posted, the meeting was called to order by Mayor Mielke for Chair Robinson in his and Vice-Chair Peterson's absence at 2:05 p.m. in the Room 2, 212 River Drive, Wausau, Wisconsin.

2. Welcome and Introductions

All were welcomed and introductions were made.

3. Public Comment – NONE

4. Approve Minutes July 9, 2019 meeting

**Action:** MOTION / SECOND BY BUTTKE / KUNST TO APPROVE THE JULY 9, 2019 MINUTES AS DISTRIBUTED. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

5. Functional Classification Changes - City of Wausau 2019

**Discussion:** Included in the packet is a map and spreadsheet of the roadway changes to the functional classifications that WisDOT, the City of Wausau and MPO staff have been working on. The spreadsheet gives the location, description current functional class, recommended functional class, Average Daily Traffic (ADT), length in miles, and justification for the segment change. Meurett briefly explained the changes on the spreadsheet for North 5th Street, Business 51 and Highway 52 that are being proposed to be principal arterial. McIndoe Street, Fulton Street and North 1st Street proposed to be collectors. North 2nd Street to 3rd Street, Franklin Street to Fulton Street, and McIndoe Street from 2nd Street to 3rd Street being vacated.

**Action:** MOTION / SECOND BY FIFRICK / GATES TO APPROVE THE ROADWAY FUNCTIONAL CLASSIFICATION CHANGES FOR THE CITY OF WAUSAU AS PRESENTED. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

**Follow Through:** Staff to send the functional classification changes to WisDOT and FWHA for review.

6. Surface Transportation Program-Block Grant Funding Update

**Discussion:** Mack updated the Commission on the Surface Transportation Program Block Grant. The Wausau Metropolitan Planning Commission will be receiving an additional Federal Supplement funding of approximately \$635,000. The applications for this cycle are due by August 23, 2019 and the Commission will have a total allocation of \$3,126,343.00 for 2021-2025.

**Action:** FOR INFORMATIONAL PURPOSES ONLY.

**Follow Through:** NONE AT THIS TIME.

7. Review of Wisconsin Department of Transportation Project Funding

**Discussion:** Meurett reviewed the project funding of the Wisconsin Department of Transportation that was requested during the July Planning Commission meeting. In the packet is a summary of State and Federal Roadway Funding Sources. The State funding sources are for highways in the Wausau area including Interstate 39, US Highway 51, and State Highway 29. Connecting Highway funding sources are for connecting highways such as State Highway 52 (State Highway 29 to 18<sup>th</sup> Street in the City of Wausau). Local Street funding sources is projects along functionally classified streets within urban and urbanized areas under the jurisdiction of counties, cities, villages, or towns. The local improvement projects include the Surface Transportation Urban Program (STP-Urban), Local Bridge Program, Local

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Roads Improvement Program, Transportation Economic Assistance and the Multimodal Local Supplement Grant Program.

Action: FOR INFORMATIONAL PURPOSES ONLY.

Follow Through: NONE AT THIS TIME.

## 8. Community "Dig Once" Policy Update

Discussion: Osterberg updated the commission that the Metropolitan Planning Commission Transportation Technical Advisory Committee (TAC) discussed the Dig Once Policy during their meeting earlier today and will include this item on future TAC meetings.

Action: FOR INFORMATIONAL PURPOSES ONLY.

Follow Through: NONE AT THIS TIME.

## 9. Bylaws Review – Marathon County Metropolitan Planning Commission Purpose and Goals

Mack stated the Bylaws were created in the early 1980's and gave a little history of the MPO and the relationship with the County Board. Included in the packet was the current Marathon County Code of Ordinances Chapter 2 pertaining to the Commission. It indicates the Plan Commission needs to submit items to the County Board for approval. Mack asked the Commission to go ahead and work with the County Corporation Counsel to draft new and appropriate bylaws for the Commission.

Action: **MOTION / SECOND BY GRIESBACH / BUTTKE TO DIRECT MPO STAFF TO ALLOW CORPORATE COUNSEL TO MOVE FORWARD WITH REWRITING OF THE MARATHON COUNTY METROPOLITAN PLANNING COMMISSION BYLAWS. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Follow Through: Staff to work with Corporate Counsel on the rewriting of the Commission Bylaws.

## 10. Discussion on Issues for Future Meetings

Action: FOR INFORMATIONAL PURPOSES ONLY.

Follow Through: Staff to inform commission of future updates.

## 11. Next Meeting – To be Determined

Action: NONE

Follow Through: NONE AT THIS TIME

## 12. Adjourn

Action: There being no further business to come before the members, **MOTION / SECOND BY GATES / WODALSKI TO ADJOURN THE MEETING OF THE MARATHON COUNTY METROPOLITAN PLANNING COMMISSION AT 2:50 PM. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Submitted by:

Dave Mack, MPO Director

Marathon County Conservation, Planning and Zoning

DM: BI

August 20, 2019