

MARATHON COUNTY METROPOLITAN PLANNING COMMISSION
Minutes
October 13, 2020

Commissioners: John Robinson – Chair, Jared Wehner (for Opall), Katie Rosenberg, Randy Fifrick (for Voll), Tim Buttke, Dave Muerett (for Wickham), Michael Wodalski (for Maloney), Mark Thuot (for Hoehn)

TAC Members: Dave Mack, Andrew Lynch, Darryl Landeau, Brad Lenz, Eric Lindman

Others Present: Brenda Iczkowski

1. Call to Order

In the presence of a quorum, with the agenda being properly signed and posted, the meeting was called to order by Chair Robinson at 2:00 p.m. via WEBEX.

2. Welcome and Introductions

All were welcomed and introductions were made.

3. Public Comment – None

4. Approve Minutes September 8, 2020 meeting

Action: MOTION / SECOND BY ROSENBERG / BUTTKE APPROVE THE SEPTEMBER 8, 2020 MINUTES. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

5. Authorize Dave Mack as Acting Commission Secretary

Discussion: Mack refreshed the Commission's memory of Becky Frisch's retirement in the beginning of September. Since her retirement, the three managers at CPZ are acting as interim directors. Mack is currently managing the functions of Planning in the county and the MPO. Paul Daigle is managing the Conservation and Zoning functions and Diane Hanson is managing the Administration functions. Article 5 of the MPO Bylaws section 4 references the Commission Secretary and that being held by the director of CPZ.

Action: MOTION / SECOND BY / TO DESIGNATE DAVE MACK AS THE INTERIM DIRECTOR OF CPZ FOR PURPOSES OF FULFILLING THE REQUIREMENTS OF THE MPO BYLAWS AS RELATES AS SERVING AS SECRETARY OF THE COMMISSION. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

Follow Through: Dave Mack will be the Commission Secretary of the Wausau MPO until a new Director of CPZ is established.

6. 2020 Public Participation Plan (PPP)

Discussion: Mack shared that the Public Participation Plan is linked in the packet to the website for viewing. The PPP is on a 5 year schedule and part of the federal requirements to have a plan done for every MPO. The previous PPP was completed in 2014. The MPO Technical Advisory Committee was shown this at their August meeting. This has been available for public review since August and is required to have a 45 day review process. On page 28 of the plan, is a summary of the requirements and their location in the document to be referenced. Outlined in the plan are the following improvements:

- Improving Attendance at Wausau MPO Committee Meetings
- Improving Participation by those Traditionally underserved
- Complying with Title II of the Americans with Disabilities Act

Action: MOTION / SECOND BY THOUT/ ROSENBERG TO ADOPT THE 2020 PUBLIC PARTICIPATION PLAN. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

Follow Through: The adopted draft will be distributed and is available on the County Website.

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7. Draft 2021 Unified Planning Work Program (UPWP)

Discussion: Mack shared in the packet a link to the 2021 Unified Planning Work Program which is completed annually identifying projects and programs that will be done during the upcoming year. The budget numbers for the community's local shares have not changed, staying the same as last year. In page 2 of the document is a summary list of the projects staff will be working on this upcoming year. In 2021 staff will be mainly focusing on the Long Range Transportation Plan and working with North Central Regional Planning Commission to complete on a Human Services Elderly and Disabled Transportation Needs Assessment.

Action: NONE AT THIS TIME.

Follow Through: FOR INFORMATIONAL PURPOSES, THE FINAL DOCUMENT WILL BE BROUGHT TO NEXT MONTH'S MEETING.

7. Draft 2021-2024 Transportation Improvement Plan (TIP)

Discussion: Mack explained the Transportation Improvement Plan is a four year outlook of projects funded from federal, state and local money. This plan is created through guidance from the state and federal government. In Table 1 of the document is listed the 68 projects as Highway and 7 Transit projects with a total of 93 million over the 4 years with a lot of projects being local and will have local money associated with the projects. The review process of the TIP started on October 9th, 2020 when it was posted in the Wausau Daily Herald. The Public Informational Meeting will be held October 22, 2020 at 4:30pm, at 210 River Drive, Wausau, WI.

Action: NONE AT THIS TIME.

Follow Through: FOR INFORMATIONAL PURPOSES, THE FINAL DOCUMENT WILL BE BROUGHT TO NEXT MONTH'S MEETING.

8. Chamber of Commerce Transit Survey

Discussion: Lynch worked with the Chamber of Commerce to conduct a transit survey similar to the business survey that was completed in 2017, with area businesses on transit issues in the metro area. The Chamber of Commerce sent out the survey to 849 of their members. Included in the packet is the results of the transit survey that was conducted. 60 chamber members responded to the survey for a 7% return rate. A review of the responses were briefly completed.

Action: NONE AT THIS TIME.

Follow Through: FOR INFORMATIONAL PURPOSES ONLY.

9. Next Meeting – November 10, 2020

Action: THIS MEETING WILL BE SCHEDULED.

Follow Through: STAFF WILL SCHEDULE THIS MEETING

10. Adjourn

Action: There being no further business to come before the members, **MOTION / SECOND BY BUTTKE / WODALSKI TO ADJOURNED THE MEETING OF THE MARATHON COUNTY METROPOLITAN PLANNING COMMISSION AT 3:22 PM. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Submitted by:

Dave Mack, MPO Director

Marathon County Conservation, Planning and Zoning

DM: BI

October 23, 2020